



APPLICATION FOR MEMBERSHIP

APPLICATION FOR MEMBERSHIP – INDIVIDUAL.

About The ASBC N.S.W. Chapter.

The Australian Society of Building Consultants, N.S.W. Chapter, was inaugurated in 1992, and since that time has evolved into the leading Independent Professional Organisation for Building Consultant Professionals.

In 1992 the Founding Members recognised the need for an independent organisation that understood the needs of Building Consultant Professionals. The Founding Members set out to provide a forum where Building Consultant Professionals could discuss issues of education at a senior level and where Members could obtain guidance from specialists who are in the top of their particular field.

These forums regularly include specialist presenters in Architecture, Arbitration, Adjudication, Coatings, Electrical, Engineering, Fire Services, Glazing, Law, Litigation Support, Mediation, Pest Control and Waterproofing.

The Society is now recognised as a leader in the Building Consultant Profession and is registered as a CITAB training provider and provides regular advice to the Office of Fair Trading.

ASBC MISSION STATEMENT.

- § To be the leading Professional body providing a high level of services to its members reflecting its ideals for CPD, standards & Member ethics.
 - § To foster industry and community recognition of the high Professional Standards of Business and building practice professionalism of ASBC N.S.W. Members.
 - § To encourage participation in Education, Training & Qualifications programs to ensure that ASBC N.S.W. Members are perceived as industry leaders in the Building Consultant Profession.
 - § To inform appropriate professional bodies, associations, firms and people in the community from time to time about the range of services provided by ASBC N.S.W. Members.
 - § To encourage members that when providing Professional opinions or advice, to ensure that the opinions or advice provided is well informed and without partiality or bias.
 - § To provide a forum within which Building Consultant Professionals may meet, discuss & promote matters of interest to Building Consultant Professionals.
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Membership:

Individuals applying for Membership as an ASBC, N.S.W Chapter, Consultant shall have their application considered by the Executive Committee in Accordance with their qualifications and industry experience.

Membership of the Australian Society of Building Consultants, N.S.W Chapter, will only be available on an individual basis and will not be transferable.

Membership will be subject to an assessment of the Executive Committee, and, in some circumstances the Applicant may be required to sit for an interview before the Executive to determine the Applicants suitability as an ASBC N.S.W. Chapter Member.

A Continuing Professional Development program is conducted to ensure members keep abreast of new technology, industry reform, Standards & regulations.

Applications for Membership must:

- § Be made on the prescribed application form,
- § Be proposed and seconded by current and financial members,
- § Include a current detailed curriculum vitae,
- § Include details of two referees from suitably appropriate persons,
- § Include two written references,
- § Include a typical report prepared by the applicant for each field of expertise applied for,
- § Include copy of Professional Indemnity insurance details, including policy Schedule.
- § Include the completed Declaration.
- § A non-refundable application fee of \$50.00.
- § \$200 Joining Fee applies upon acceptance of application; and
- § Pro-rata of yearly membership fee payable.

Membership Criteria.

An applicant for Membership of the Australian Society of Building Consultants Inc, N.S.W. must be a person of good character and must agree to abide by the Rules, By-Laws & Code of Ethics of the ASBC N.S.W.



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An applicant for Membership of the Australian Society of Building Consultants Inc, N.S.W. must agree to indemnify the ASBC N.S.W. of any action arising out of comments or advice provided by the individual consultant.

The Australian Society of Building Consultants, N.S.W., provides the following categories of Membership:

Associate Member:

- § A minimum of 5 years experience in the building & construction industry.
- § A minimum of 1 years experience in a consulting capacity within the building & construction industry.
- § Have tertiary qualifications deemed to be suitable by the Executive Committee.

Member:

- § Have a minimum of 10 years post trade, licence or Degree experience in the building & construction industry or other allied field of expertise,
- § Be able to provide evidence of equivalent qualifications or Accreditation by a recognised industry organization AND be able to verify building experience.
- § Possess current Professional Indemnity insurance covering the specific fields of practice/expertise applied for, Certificate of Currency & Policy Schedule is required with Application,
- § Provide documentary evidence of Accreditation, Tertiary Qualifications and/or other verifiable evidence of qualification.
- § Provide evidence of experience as a practicing consultant with a minimum of 5 years appropriate experience deemed to be suitable by the Executive Committee.
- § Where an applicant satisfies the above criteria but in a specialist area other than building consulting the applicant can be granted membership with the specialised category following the word, Member.
- § Hold the membership category of 'associate' for one year.

Fellow:

- § The following in addition to the Member criteria,
- § Have a minimum of 15 years post trade, licence or Degree experience in the building & construction industry or other allied field of expertise,
- § Have a minimum of 10 years verifiable experience in a consulting capacity within the Building Consultant Profession.



The Australian Society of Building Consultants Inc.
Registration of Incorporation Y-18051 in N.S.W. - A.B.N. 87-546-876-220

13 Shackel Avenue GLADESVILLE, N.S.W. 2111 AUSTRALIA.
Phone: 1800-155-152 – website; www.asbc.com.au

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- § Be able to demonstrate to the ASBC N.S.W. Committee that the Consultant's experience covers a wide range of expertise of a defined specialist technical area deemed to be suitable by the Executive Committee.

 - § Hold financial membership of the ASBC N.S.W. for five consecutive years.
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APPLICATION DETAILS (Please complete in block letters)

Application date: _____

Your Details:

Surname: _____ Given Name(s): _____

Business Name: _____ ABN No: _____

Business Address: _____ Post Code: _____

Postal Address: _____ Post Code: _____

Business Telephone no: _____ Mobile no: _____

E-Mail address: _____ Fax no: _____

Do you have a NSW Builder or Consultant Licence? YES NO Your licence number: _____

Qualifications & Experience: (Note: A Justice of the Peace or Solicitor must witness all copies of qualifications)

What are your formal qualifications? _____

What experience do you have in the building/construction industry? _____

How many years of experience do you have in the building industry? _____

How many years have you been practising as a building consultant? _____

Are you a member of a recognised association? YES NO Association: _____

Category of Membership: _____ Years as a Member: _____

Have you had any legal action taken against you as a result of your advice or in respect of any report or service you have provided? YES NO If yes, please provide details: _____

Professional Indemnity Insurance Details:

Please provide the name of your Insurer: _____



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Policy no: _____ Policy expiry date: _____

What is the limit of indemnity? _____ What is the excess?

(A copy of your Certificate of Insurance & Policy Schedule must accompany this application)

Referees:

Applicants are required to provide details of two professional referees. References should be obtained from persons of good standing within the community who are not related to the applicant (these could include lawyers or other building consultants).

Name: _____ Occupation: _____

Please indicate the areas in which you have experience or knowledge:

Arbitration.		Due Diligence/OH&S		Private Certification.
Adjudication.		Engineer.		Project Management.
Architect.		Insurance Reports.		Roofing Specialist.
BASIX Consultant.		Litigation Support.		Strata Inspection Reports.
Coatings Specialist.		Mediation.		Waterproofing Specialist.
Contract Administration.		Pest Inspection.		Other:
Dilapidation Reports.		Pre-Purchase Inspections.		Other - attach details.



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DECLARATION. (to be completed by all Applicants)

I, _____, hereby apply for Membership to the Australian Society of Building Consultants, Incorporated in N.S.W., and, request that the Membership Panel assess my Application based on the information that I have provided.

I declare that the information I have provided in support of my Application for Membership is true & correct & I understand that my application will be assessed on this basis.

I understand that the Executive Committee has the right to make all appropriate & necessary inquiries in regard to my application.

If I am eligible for Membership, I agree to be bound by the Rules, By-Laws & Code of Ethics of the ASBC N.S.W.

I understand that the information I have provided in support of my application will remain strictly confidential.

Signature of Applicant: _____ Date: _____

Proposer: _____ Member No: _____

Signature: _____ Date: _____

Secunder: _____ Member No: _____

Signature: _____ Date: _____

OFFICE USE ONLY.

Date Application Received: _____ Fee Received: _____

Information Complete: YES NO Further info request: _____

Further info received: _____ Submitted for Assessment: _____

Date of Assessment: _____ Interview req: YES NO

Date Approved: _____ Membership No: _____